

MEMORANDUM

TO: UIL C & SR High School Choir Directors
FROM: Ruben Adame, UIL Region XV Executive Secretary
RE: C & SR Contest Schedule & Information
DATE: March 2, 2026

Report to the contest site at least half an hour prior to your warm-up time.

Please note, the evaluation schedule will not be altered due to transportation delays. When you arrive, check-in at the Contest Office to turn in **3 sets of original scores (measures numbered) and your announcer script.**

Your choir may move to the designated warm-up room as soon as it becomes available. Each choir has a warm-up (NOT REHEARSAL) time allowance of **15 minutes and 5 minutes** to move from warm-up room to risers on stage. **Special needs - such as accompanists' chairs/stands, other equipment - must be requested prior to contest days.**

We ask your cooperation with the schedule so that it will not be any longer than necessary. Please instruct your students prior to coming to the contest as to what procedures you will be following at the contest. Do not take extra time to do this on the stage or in the sight-reading room! Your group will be announced one (1) minute before your scheduled time and will be expected to begin their performance by the end of that minute. Please be ready to perform at your scheduled time.

Awards and music scores may be picked up in the Contest Office after your Sight-Reading performance.

Note the facilities at: PIONEER HS

1. Warm-Up Room – TBD
2. Performance - Auditorium
3. Sight-reading Room – TBD
4. UIL Contest Office – PAC LOBBY

Equipment available is as follows:

1. Warm-Up Room -- risers and piano
2. Performance Stage -- risers, shell, piano, podium, chairs, and stands
3. SR Room -- risers and piano

Be prepared to go into your Warm-Up Room as soon as it becomes available. If parents or school personnel want to listen to your group, notify them to be there prior to performance time as your group may be performing earlier than scheduled. Thank you for your cooperation on the schedule.

IF YOU ARE PLANNING TO HAVE YOUR STUDENTS CHANGE IN AND OUT OF THEIR CONCERT ATTIRE IN THE RESTROOMS, PLEASE PROVIDE SUPERVISION AS THIS IS WHERE PROBLEMS ARISE. ALSO, PROVIDE SUPERVISION IN THE AUDITORIUM.

PLEASE be courteous to directors and/or students helping us with this contest. Not many directors are willing to host contests and have their students work, so do not discourage the few who do by being discourteous to them. Any problems/comments you may have related to this contest should be directed to the UIL Contest Office.

If you have any questions, please call me at 458-9114 (LEAVE A MESSAGE IF I DO NOT ANSWER OR EMAIL ME AT (uilmusic15@gmail.com.)

REMINDERS:

- 1. 3 Scores – measures numbered (if using books, make copies for judges but bring at least 1 original) - 1 announcer script**
- 2. 2 Helpers (these HELPERS could run errands for you, watch student’s belongings, etc.)**
- 3. Pick up students’ cell phones while at the contest. This will alleviate problems in auditorium.**

Phone numbers:

Bus transportation _____

Bus driver’s cell _____

Head/assistant director _____

School principal _____

Restaurant _____

Ruben Adame 956-458-9114